

**Louisa County Water Authority  
Board of Directors  
June 11, 2025**

MEMBERS PRESENT: Mr. Judson Foster, Chairman; Mr. Bob Hardy, Vice-Chairman; Mr. Byron Wilson; Mr. David Kies; Mr. Tom Filer; Mr. Jimmy Snyder (not sworn in for the meeting)

MEMBERS ABSENT: Mr. Robert Morgan

OTHERS PRESENT: Ms. Pam Baughman, General Manager; Ms. Mary Johnson, Project Manager; Mr. Nathan Harkrader, Deputy General Manager; Ms. Danielle Mychajlonka, Human Resources; Mr. Cody Langridge, Water Operations Manager; Mr. Chris Compton, Maintenance Manager; Ms. Patricia Smith, County Attorney; Mr. Manning Woodward, Louisa County Board of Supervisors; Mitchell Sasser, The Central Virginian; Tammy Purcell, Engage Louisa; Vicky Harte, Town of Louisa; Ms. Emily Langridge; Mr. Mark Grenert; Mr. & Mrs. Ritinski; Ms. Debra Stallings; Mr. & Mrs. Waters; Mr. Bob Babyok

**A. Call to Order**

Chairman Foster called the meeting to order at 6:04 pm.

**1. ADOPTION OF THE AGENDA**

Chairman Foster asked if there were any changes or additions to the agenda. The General Manager asked to change Section F. Item 8. From FY2025 to FY2024 and to change Section B Presentations to Section K. Additional, the General Manager asked to add a Short Notice item – New Bridge Well and Booster Pump House. Mr. Kies made a motion to adopt the agenda as amended. The motion was seconded by Mr. Filer and carried 5-0 among the members present.

**2. PUBLIC HEARING – WATER & SEWER RATE INCREASE**

**A. PUBLIC HEARING NOTICE**

Chairman Foster opened the Public Hearing, addressing the audience, stating that the Public Hearing was being held to receive comments from the public regarding the proposed rate increase to water and sewer rates. Each speaker would be awarded three (3) minutes to address the Board.

- Ms. Vicky Harte spoke against the 5% increase.
- Mr. Mark Grenert spoke against the proposed increase and offer ways to help conserve water.
- Ms. Debra Stallings spoke against the 5% increase.
- Ms. Rintinski spoke against the 5% increase.
- Mr. Roy Wheeler spoke against the 5% increase.

Chairman Foster asked if anyone else in attendance wished to address the Board. Hearing no one ask to speak, Chairman Foster closed the Public Hearing and asked the Board members if they wished to comment.

The General Manager informed the Board that three email have been received in opposition of the 5% increase and would be included in the record.

Several Board members addressed those in attendance, responding to comments and answering questions.

Upon completion of the discussion and Board member statements, Mr. Wilson made a motion to increase the water and sewer rates by 5%. The motion was seconded by Mr. Filer. A roll call vote was requested with the following results:

Mr. Foster	YES
Mr. Hardy	YES
Mr. Filer	YES
Mr. Kies	YES
Mr. Morgan	ABSENT
Mr. Wilson	YES

The motion was carried 5-0 among the members present.

Welcome Mr. Jimmy Snyder

Chairman Foster welcomed Mr. Jimmy Snyder to the Board.

### **C. Citizen Information**

- Ms. Vicky Harte addressed the Board as the Town of Louisa Mayor and stated that the Town can't afford the pumps they were billed for and asked for a plan from the Authority about Asset Management.
- Mr. Babyok spoke against the 5% rate increase and asked for justification of the proposed rate increase.

### **D. Consent Agenda**

#### 3. APPROVAL OF THE MINUTES

#### A. MAY 21, 2025 – REGULAR BUSINESS MEETING

#### 4. Treasurer's Report:

##### A. O & M REPORT / CAPITAL REVENUE & EXPENDITURE REPORT – MAY 2025

##### B. APPROVAL OF DISBURSEMENTS – MAY 2025

##### C. CONSTRUCTION FUND – MAY 2025

At the April 9, 2025 meeting, the General Manager was asked about the credit card charges. Currently there are four recurring charges for the following: Cintas (uniforms), Republic Services (trash pick-up services), Central Virginia Electric Cooperative (electric services at some of our locations in Zion Crossroads and Ferncliff service areas) and Comcast (internet services at several locations). These recurring costs make up approximately \$5,250 of the monthly charges. We can continue to pay these costs with the credit card, earning points on the credit card or we can begin issuing checks. The General Manager was directed to continue to pay the recurring costs with the credit card.

The Board reviewed the Consent Agenda and General Manager's Report. Upon completion of the review, Mr. Hardy made a motion to approve the Consent Agenda and General Manager's Report. The motion was seconded by Mr. Kies and carried 5-0 among the members present.

### **E. Old Business**

#### 5. NORTHEAST CREEK WATER TREATMENT PLANT – INCLINE PLATE SETTLERS PROJECT

The Board was informed that the Northeast Creek Water Treatment Plant Incline Plate Settlers Project had reached partial substantial completion. Full substantial completion will be obtained when the valve actuators are fully operational and integrated with the MRI control system. Full completion will be obtained after all punch list items have been completed.

#### 6. USDA NATURAL RESOURCES CONSERVATION SERVICE – NORTHEAST CREEK RESERVOIR

The General Manager informed the Board that after a year of working on the application for Federal Assistance for water resources planning it has been accepted by USDA Natural Resources Conservation Service (NRCS). Once the application has been evaluated and ranked, the Northeast Creek Reservoir Dam will be placed into the queue for federal funds to begin the planning and design process for upgrading the dam.

#### 7. FISHING PERMITS

The General Manager shared a Resolution passed by the Board of Supervisors on June 2, 2025. The Resolution waives the sale of fishing permits for Bowlers Mill.

At the April 9, 2025 Louisa County Water Authority Board of Directors meeting the following was adopted:

The General Manager was asked to research how other utilities managed access to their drinking water reservoirs. The General Manager reached out to Rivanna Water and Sewer Authority, who require permits and gates are locked from dusk to dawn.

At the February 19, 2025 meeting, the Board was informed that the County Attorney reviewed the Authority's Fishing Regulations and agrees that the regulations should apply to both Northeast Creek Reservoir and Bowlers Mill Reservoir.

After some discussion, Mr. Hardy made a motion to continue to sell fishing permits until January 1, 2026; at that time permits with regulations for fishing on Authority and County property will be required for fishing rights at the Northeast Creek Reservoir and Bowlers Mill Reservoir at no cost. The motion was seconded by Mr. Kies and carried 4-0 among the members present.

Currently, The Authority is selling Northeast Creek Reservoir fishing permits and issuing Bowlers Mill fishing permits upon request at no cost.

After some discussion, Mr. Filer made a motion to not charge for Northeast Creek Reservoir fishing permits beginning July 1, 2025, and to provide a permit for both Northeast Creek and Bowlers Mill Reservoirs. The motion was seconded by Mr. Hardy and carried 5-0 among the members present.

Following the vote, the Board directed the General Manager to provide them any fishing permit refund requests and they would consider them.

#### **F. New Business**

##### **8. APPROVAL – FY2024 ANNUAL AUDIT**

The General Manager read an email from Mike Moran, CPA Robinson, Farmer & Cox – “We issued an unmodified (clean) audit opinion on the financials statements of the LCWA for the year ended June 30, 2024. In addition, we reported no material weaknesses or significant deficiencies in our Government Audit Standards report on Internal Control and on Compliance and Other Matters. The total net position of the LCWA was \$24,684,175 at 6/30/24 compared to \$25,132,906 at 6/30/23. Of that total net position \$1,152,315 and \$1,603,884 was unrestricted at 6/30/24 and 6/30/23 respectively. The total net position decreased in FY24 by \$448,731 compared to a decrease in net position in FY23 of \$226,668.”

Upon completion of the review and discussion of the FY2024 Annual Audit, Mr. Filer made a motion to approve. The motion was seconded by Mr. Hardy and carried 5-0 among the members present.

#### **G. Reports**

##### **H. General Manager’s Report**

- **May levels:** At the end of May 2025, the static well levels are up on average 3.22 feet from the end of April 2025 levels. From May 2024 to May 2025, the well levels are up on average just under 3 feet.

The Department of Environmental Quality drought map shows normal conditions for precipitation, groundwater, reservoir levels and stream flow.

The US Drought Map indicates normal conditions across all of Louisa County.

On June 2, 2025, the Department of Environmental Quality updated their Drought Advisory, lifting the drought watch for Louisa County.

- The current past due balance is down to \$6,162.34 from the past due balance provided in the General Manager’s Report, which reported the past due balance of \$42,223.77.

- James River Water Project – June Update – The planning and preparation work to begin the Rivanna River crossing is underway. On June 10, 2025, a turbidity curtain / screen was installed in the river in preparation of building a temporary cofferdam (a temporary enclosure in the Rivanna River to allow for dewatering, diversion and damming of the enclosed area.) This will create a dry area for the construction to continue. Controlled blasting will be conducted in the river. Faulconer expects to be halfway across the river by mid-July. The Rivanna River crossing is considered risky and dangerous. The mass excavation crew arrived on June 9, 2025 at the pump station site. The Cultural Resources field work is complete, and the reports are being finalized. The intake construction on the James River is scheduled for the summer of 2026.

- The General Manager provided an update to the June 1, 2025 electrical failure at New Bridge and June 4, 2025 water line repair in Spring Creek.

- The General Manager informed the Board that on June 2, 2025, the Louisa County Board of Supervisors voted to recognize the Authority staff. The public recognition will be at the June 16, 2025 Board of Supervisors Meeting.

#### **I. Committees**

##### **9. PERSONNEL COMMITTEE**

The Board reviewed the Carrer Latice Program summary.

The Human Resources Manager offered to answer any questions. The General Manager reminded the Board that only the training costs would be incurred in FY2026.

Upon completion of the discussion, Mr. Wilson made a motion to approve the Career Latice Program. The motion was seconded by Mr. Hardy and carried 5-0 among the members present.

#### **J. Short Notice Items**

NEW BRIDGE WELL AND BOOSTER PUMP HOUSE

The General Manager discussed with the Board the Boil Water Advisory issued at New Bridge / Lake Anna / Lake Anna Plaza could have been avoided if the water plant staff had been informed of the issue before residents reported being out of water. A Dorsett Controls proposal to tie communication from the New Bridge Well System to the Northeast Creek Water Treatment Plant system, which will provide several alerts to water operations staff, allowing response time before the New Bridge system is completely depleted of water was reviewed.

Upon completion of the discussion Mr. Wilson made a motion to proceed with the communication system at a cost not to exceed \$40,000. The motion was seconded by Mr. Hardy and carried 5-0 among the members present.

**Closed Session**

Mr. Kies made a motion to close the regular open meeting and reconvene in closed session. The motion was seconded by Mr. Filer and carried 5-0 among the members present.

A. VA Code Section §2.2-3711(A)(8): Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

B. VA Code Section §2.2-3711(A)(1): To discuss and consider personnel matters; including the discipline, appointment, assignment, performance and salaries of specific appointees and employees.

RETURN TO OPEN MEETING:

Chairman Foster read the following statement prior to the vote to certify the closed session.

“Pam will now poll members to certify that, to the best of your knowledge, only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act, and as identified in the motion for which the closed meeting was convened, were discussed, and considered by the Board. If any member believes that the Board varied from the purpose stated for the closed meeting, please state so and the reason prior to casting the vote.” A roll call vote was requested with the following results:

Mr. Foster	YES
Mr. Hardy	YES
Mr. Filer	YES
Mr. Kies	YES
Mr. Morgan	ABSENT
Mr. Wilson	YES

The motion carried 5-0 among the members present.

**K. Presentations**

**Next meeting date** - The next business meeting is scheduled for July 9, 2025. The General Manager was asked to pole members before advertising the July 9, 2025 meeting to ensure enough members would be present.

**L. Adjournment**

THERE BEING NO FURTHER BUSINESS, Mr. Hardy made a motion to adjourn at 8:12 pm. The motion was seconded by Mr. Wilson and carried 5-0 among the members present.

BY ORDER OF:

Mr. Judson Foster  
Chairman  
LOUISA COUNTY WATER AUTHORITY