

**Louisa County Water Authority
Board of Directors
December 10, 2025**

MEMBERS PRESENT: Mr. Jud Foster, Chairman; Mr. Bob Hardy, Vice-Chairman; Mr. Jimmy Snyder; Mr. Byron Wilson; Mr. Tom Filer; Mr. David Kies

MEMBERS ABSENT: Mr. Robert Morgan

OTHERS PRESENT: Ms. Pam Baughman, General Manager; Mr. Nathan Harkrader, Deputy General Manager; Mr. William Newman, Assistant County Attorney; Mr. Manning Woodward, Louisa County Board of Supervisors

A. Call to Order

Chairman Foster called the meeting to order at 6:00 pm.

1. ADOPTION OF THE AGENDA

Chairman Foster asked if there were any changes or additions to the agenda. Mr. Filer asked to add a closed session item to discuss personnel matters. Mr. Kies made a motion to approve the agenda as amended. The motion was seconded by Mr. Wilson and carried 6-0 among the members present.

B. Presentations

C. Citizen Information

D. Consent Agenda

2. APPROVAL OF THE MINUTES:

A. NOVEMBER 12, 2025 – REGULAR BUSINESS MEETING

3. TREASURER’S REPORT:

A. O & M REPORT / CAPITAL REVENUE & EXPENDITURE REPORT – NOVEMBER 2025

B. APPROVAL OF DISBURSEMENTS – NOVEMBER 2025

C. CONSTRUCTION FUND – NOVEMBER 2025

Mr. Hardy asked if not receiving the Town of Louisa’s water and sewer payments caused the cash flow to be such a high negative number. The General Manager responded yes and informed the Board that the payments were received on December 2; the delay was likely due to the Thanksgiving Holiday.

The Board reviewed the Consent Agenda and Treasurer’s Report. Upon Completion of the review, Mr. Hardy made a motion to approve the Consent Agenda and Treasurer’s Report. The motion was seconded by Mr. Kies and carried 6-0 among the members present.

E. Old Business

4. LOUISA COUNTY HIGH SCHOOL / MIDDLE SCHOOL COMPLEX – FIRE FLOW TEST

The Board was informed that the Wednesday, December 3, 2025 flow test did not pass. Another flow test is scheduled for Thursday, December 11, 2025, but that flow test has been cancelled.

5. RT.22- DAVIS HIGHWAY WATER LINE REPLACEMENT

The General Manager informed the Board that engineering proposal for Rt.33 – Jefferson Highway / Rt.22 – Davis Highway has been signed. Staff will be working with the engineer to gather data and perform any requested sampling / field testing to move the process along. A funding request for phase one was submitted to the County; if approved the funds would be available after July 1, 2026.

6. AMAZON

A. WATER POSITIVE PROGRAM

The Board reviewed an email from Andy Wade, Economic Development Director, regarding the Amazon Positive Program. Staff is currently working on gathering data requested in the November 21, 2025 Request for Information with one exception; the Northeast Creek does not have a granular activated carbon (GAC) treatment process. Engineers from Ramboll will be on site on December 16, 2025 for a tour of the facility.

B. EASEMENT ACQUISITION TRACKING

The General Manager provided the latest raw water line easement acquisition tracking information for the Board to review.

7. NEW BRIDGE WASTEWATER TREATMENT PLANT

The Board was informed that the plans for the New Bridge WWTP upgrade have been on hold during negotiation with the surrounding landowners for some additional property needed for upgrade, but the design work was restarted after Andy Wade, Economic Development Director sent an email to the engineer to restart the design work.

F. New Business

8. TRUCK PURCHASE

The General Manager sent an email to the Board on November 24, 2025 informing them that the truck purchase authorized at the November 12, 2025 Board Meeting failed due to a communication breakdown with Hendrick Chevrolet's AI system. The truck approved for purchase was sold to someone else, but Hendrick Chevrolet found a comparable truck in North Carolina, at a cost of \$3,552.84 above the purchase price authorized by the Board. The General Manager executed the documents for the purchase of the truck found in North Carolina to enable the Authority to take advantage of the 2025 model cost, instead of potentially losing this truck and being forced to buy a more expensive 2026 model. The General Manager asked the Board if they wanted to approve the higher cost or considered that cost within the purchase authority authorized by the Board. The Board decided it would be best to vote on the increased cost.

Upon completion of the discussion, Mr. Hardy made a motion to approve the \$3,552.84 difference in cost authorized at the November 12, 2025 meeting for the purchase of a truck from Hendrick Chevrolet. The motion was seconded by Mr. Filer and carried 6-0 among the members present.

The General Manager shared with the Board the plan for purchasing two trucks in FY2026 and the plan to repurpose two trucks at facilities that operate the New Bridge WWTP and water system. The General Manager reviewed a proposal presented to the Board for the purchase of a 2026 Chevrolet Colorado at a cost of \$37,782.40 from Hendrick Chevrolet. Mr. Wilson stated that other utilities were moving to smaller pickups for their fleets for the fuel and vehicle cost savings. The General Manager shared that this truck would be used in the Zion Crossroads area on most days and it would provide easier access within Spring Creek subdivision and the well sites.

After some discussion, Mr. Hardy made a motion to approve the purchase of the 2026 Chevrolet Colorado at a cost of \$37,782.40. The motion was seconded by Mr. Kies and carried 6-0 among the members present.

G. Reports

H. General Manager's Report

- **November levels:** At the end of November 2025, the static well levels are up on average .42 feet from the October 2025 levels. From November 2024 to November 2025, the well levels are up on average by 1.37 feet.

The Department of Environmental Quality drought map shows emergency conditions for precipitation, normal conditions for ground water and reservoir levels and watch conditions for stream flows.

The US Drought Map indicates moderate to severe drought conditions across Louisa County.

- **James River Water Project – December update** – The Rose parcel (pump station site) access road is holding up nicely. The top of the wet well is now at ground level. It will be raised another 15 feet to get above the flood plain. Recently the weather has proven difficult. The Rivanna River has been completely crossed with the casing pipe. Due to time of year restrictions, the 30" intake pipe from the pump station to the James River will be installed after June 1, 2026. Mussels will be relocated before the intake work can begin. In the next few months, the wet well backfilling will be completed. The archeological work and cultural resources work is moving along.

- The current past due balance is down to \$11,085.12 from the past due balance provided in the General Manager's Report, which was reported as the past due balance of \$13,326.38.

- The Envirothon Team from Louisa County High School sent a thank you note for a tour they took at the Louisa Regional WWTP.
- Kait Pierce began her employment on December 8, 2025 as the Human Resources Manager / Safety Coordinator.
- The General Manager informed the Board of the fantastic job the maintenance staff performed restoring service to a customer when their service line was struck by the fiber installation company.
- The General Manager shared with the Board the frustration over the latest disinfection byproducts sample results. Stating that at a minimum the labs QA/QC protocols broke down based on the notes provided by the lab on the Report of Analysis. Cody Langridge, Water Operations Manager, agrees that the results were a misrepresentation of the actual disinfection byproducts water quality results. The Virginia Department of Health – Office of Drinking Water has already issued the violation but will allow for additional samples to be collected and analyzed, using an average. This approach should provide a path for compliance with the First Quarter sample results in 2026.

I. Committees

The next 2x2 meeting is scheduled for Thursday, December 11, 2025 at 3:00 pm.

J. Short Notice Items

K. Closed Session

In accordance with §2.2-3711(A)(1), to discuss and consider personnel matters; including the discipline, appointment, assignment, performance and salaries of specific appointees and employees.

Mr. Hardy made a motion to close regular open meeting and immediately reconvene in closed session. The motion was seconded by Mr. Wilson and carried 6-0 among the members present.

RETURN TO OPEN MEETING

Chairman Foster read the following statement, “I will now poll members to certify that, to the best of your knowledge, only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act, and as identified in the motion for which the closed meeting was convened, were discussed, and considered by the Board. If any member believes that the Board varied from the purpose stated for the closed meeting, please state so and the reason prior to casting the vote.” A roll call vote was requested with the following results:

Mr. Foster	YES
Mr. Hardy	YES
Mr. Filer	YES
Mr. Kies	YES
Mr. Morgan	ABSENT
Mr. Snyder	YES
Mr. Wilson	YES

The motion carried 6-0 among the members present.

Next meeting date - The next business meeting is scheduled for January 14, 2026.

M. Adjournment

THERE BEING NO FURTHER BUSINESS, Mr. Wilson made a motion to adjourn at 7:09 pm. The motion was seconded by Mr. Kies and carried 6-0 among the members present.

BY ORDER OF:

Mr. Judson Foster
Chairman
LOUISA COUNTY WATER AUTHORITY